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General Assembly

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Third International Conference on Financing for Development
Addis Ababa, 13-16 July 2015

Information for participants

Note by the Secretariat

I. Background

1. By its resolution 68/204, the General Assembly decided to convene a third international conference on financing for development with the following scope: to assess the progress made in the implementation of the Monterrey Consensus and the Doha Declaration; to reinvigorate and strengthen the financing for development follow-up process; to identify obstacles and constraints encountered in the achievement of the goals and objectives agreed therein, as well as actions and initiatives to overcome those constraints; and to address new and emerging issues, including in the context of the recent multilateral efforts to promote international development cooperation, taking into account the current evolving development cooperation landscape, the interrelationship of all sources of development finance, the synergies between financing objectives across the three dimensions of sustainable development, as well as the need to support the United Nations development agenda beyond 2015. By its resolution 68/279, the Assembly decided that the Conference would be held from 13 to 16 July 2015 in Addis Ababa at the highest possible political level and result in an intergovernmentally negotiated and agreed outcome. By its resolution 69/278, the Assembly decided on further modalities for the Conference.

II. Date and venue of the Conference

2. In accordance with resolution 68/279, the Conference will be held from 13 to 16 July 2015 at the United Nations Conference Centre of the Economic Commission for Africa in Addis Ababa.

3. The Conference Centre is located in the city centre, some 10 minutes from the airport by car.

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III. Secretariat of the Conference

4. The Secretary-General of the Conference is the Under-Secretary-General for Economic and Social Affairs. The secretariat for substantive matters is the Financing for Development Office of the Department of Economic and Social Affairs (ffdoffice@un.org). Additional information is also available on the Conference website (www.un.org/esa/ffd/ffd3/) and in the advance announcement of the Conference in the *Journal of the United Nations* (www.un.org/Docs/journal/En/lateste.pdf).

5. The Under-Secretary-General for General Assembly and Conference Management will serve as the Secretary of the Conference.

IV. Timetable of the Conference and seating arrangements

6. The provisional timetable of the Conference is available from the following web page: www.un.org/esa/ffd/ffd3/wp-content/uploads/sites/2/2015/05/FFD3-Provisional-Timetable.pdf. The provisional agenda and provisional rules of procedure of the Conference are contained in documents A/CONF.227/1 and A/CONF.227/2, respectively.

7. The programme of meetings will be made available in the daily *Journal* of the Conference and will include details such as daily activities, titles, times and locations of meetings, agenda items to be considered and relevant documentation.

8. The formal opening plenary meeting will begin at 10 a.m. on Monday, 13 July, in Conference Room 1 to consider all procedural and organizational matters, including the election of the President of the Conference, the adoption of the rules of procedure and the agenda, the election of officers other than the President, the appointment of the members of the Credentials Committee and other matters. Statements will be made by the President of the Conference, the Secretary-General of the United Nations, the President of the General Assembly, the President of the World Bank, the Managing Director of the International Monetary Fund and the Director General of the World Trade Organization.

9. At the beginning of the second plenary meeting, at 3 p.m. on Monday, 13 July, the President of the Economic and Social Council, the Secretary-General of the United Nations Conference on Trade and Development and the Administrator of the United Nations Development Programme, speaking in her capacity as the Chair of the United Nations Development Group, will be invited to make statements. Reports from the civil society and business sector forums, to be held in conjunction with the Conference, will also be presented.

10. Owing to space limitations at the Conference Centre, at the opening of the Conference and at subsequent plenary meetings, the delegation of each State participating in the Conference and that of the European Union will be assigned two seats: one at the table and one behind. Seating will also be specifically assigned for other participants. Only holders of secondary passes will be able to attend the opening plenary meeting and subsequent plenary meetings. Arrangements will be made to allow participants who do not hold secondary passes to follow plenary meetings through a live video feed in an overflow room.

11. The list of speakers has been open since May. All States wishing to be included on the list are requested to contact the Secretariat (muturi@un.org), indicating the name and the level of the speaker. It is proposed that a time limit of five minutes be established for each statement.

Multi-stakeholder round tables

12. In accordance with resolution 69/278, the six multi-stakeholder round tables will be held from the afternoon of 13 July to the morning of 16 July in Conference Room 2, in parallel with the plenary meetings. Round tables 1, 3 and 5 will take up the theme "Global partnership and the three dimensions of sustainable development"; round tables 2, 4 and 6 will take up the theme "Ensuring policy coherence and an enabling environment at all levels for sustainable development". The round tables will be open to all participating States and a limited number of observers, entities of the United Nations system, civil society organizations and business sector entities (see para. 53). A free-seating arrangement will be used for the round tables and there will be no advance list of speakers. Bearing in mind that participating States may take part in all six round tables, in order to facilitate the preparation of the seating plan for each round table, participating States are invited to indicate to the Secretariat (del-vasto@un.org) the round tables in which they intend to take part. For the round tables, each participating State will be issued two secondary passes for Conference Room 2.

Main Committee

13. Should a main committee be established, it will meet in Conference Room 5.

V. Requests for meetings

14. Subject to the availability of space, every effort will be made to accommodate meetings of regional and other major groups of States, as well as informal meetings. Requests other than those for side events mentioned in section IX below should be sent by e-mail to emeetsm@un.org, with "Third FfD Conference" written in the subject line.

Bilateral meetings

15. For bilateral meetings among States at the Head of State or Government or ministerial level, eight rooms, each with a capacity of a maximum of 10 participants, will be available for use by participating States on the ground floor of the Conference Centre. Requests for bilateral meetings should be sent by e-mail to emeetsm@un.org, with "BILATS" written in the subject line. Final confirmation of all room assignments will be given the day before the meeting. To prevent double booking, only the delegation initiating the bilateral meeting should submit the request. Reservations will be accepted for meetings of 20 minutes in duration. It is essential that all requests specify the date and time of each meeting and include the name and the level of the other delegation participating in the bilateral meeting. Every effort will be made to keep consecutive appointments of the same delegation in the same room. Service hours will be from 8 a.m. to 6 p.m. from 13 to 16 July.

VI. Interpretation

16. The six official languages of the Conference are Arabic, Chinese, English, French, Russian and Spanish. Statements made in the plenary meetings and the round tables will be interpreted into the official languages. English and French interpretation will be provided for press conferences.

17. Statements made in any of the six official languages will be interpreted into the other official languages. In plenary meetings, any representative may make a statement in a language other than the official languages. In such cases, the delegation should provide either an interpretation or a written text of the statement in one of the official languages. The interpretation or written text will be considered by the Secretariat to represent the official text of the statement and will be used by United Nations interpreters as the basis for interpretation into the other official languages.

VII. Documentation

18. The official documentation of the Conference will be issued in Arabic, Chinese, English, French, Russian and Spanish.

Distribution of official documents

19. Documents counters for delegations will be located outside Conference Rooms 1 and 2. There will be pigeonholes labelled with the names of States on the ground floor of the Conference Centre. Each delegation will be assigned an individual box, into which copies of all official documents issued during the Conference will be placed. Delegations are reminded that the boxes are exclusively for the distribution of official documents of the Conference and may not be used for the circulation of any other papers or documents. Distribution of official documents will be limited to two sets per delegation, and delegations are encouraged to bring their own mobile devices loaded with pre-session documentation. All Conference documentation will be available on the Conference website. The *Journal* of the Conference will be produced in English and French and can be accessed at the Conference website. It will also be made available in a limited number of hard copies at the Conference venue. A link to the programme of side events for the Conference will appear daily in the *Journal* of the Conference.

Circulation of written statements

20. Participating States are encouraged to limit the circulation of statements in hard copy. Delegations are required to bring a minimum of 30 copies of their statement to the Meeting Servicing Assistant desk in Conference Rooms 1 and 2. Statements will be made available on the Conference website.

VIII. Accreditation of participants and credentials

21. The accreditation of official delegations of States, intergovernmental organizations and associate members of regional commissions, as well as specialized agencies and related organizations, is being handled by the Protocol and

Liaison Service through the existing online system, e-Accreditation, available at the e-deleGATE portal (http:// elegate.un.int). For accreditation to the Conference, official delegations must go through their respective permanent or observer missions and offices in New York, which have already been registered with the e-Accreditation system. Delegations are strongly advised to coordinate with their respective missions or offices in New York for timely submission of accreditation requests. For detailed accreditation procedures, please visit the website of the Service (www.un.int/protocol).

22. Delegations of intergovernmental organizations, associate members of regional commissions or specialized agencies and related organizations without an office in New York that wish to participate in the Conference must follow a specific accreditation procedure, posted on the website of the Protocol and Liaison Service.

23. Pre-accreditation to the Conference in New York will be open until 2 July to registered users of the missions or offices through the online accreditation system (http://delegate.un.int). On-site accreditation and issuance of Conference badges to all accredited participants will begin on 9 July and continue until 16 July in Addis Ababa.

24. Permanent or observer missions and liaison offices are strongly advised to make use of the pre-accreditation option in New York. Delegates are reminded that passes for all pre-accredited VIPs and delegates (using photographs previously submitted online) will be pre-printed and made available for collection by representatives of delegations at the United Nations Accreditation Centre at the Millennium Hall in Addis Ababa from 9 July. Failure to submit photographs at the time of online submission will result in delegates having to queue to be photographed at the Accreditation Centre in Addis Ababa.

25. On-site accreditation of delegates of States, intergovernmental organizations and associate members of regional commissions, as well as specialized agencies and related organizations, will be processed by the Protocol Accreditation Unit in Addis Ababa. On-site accreditation will be carried out in two locations as follows:

(a) 9-14 July: Accreditation Centre at the Millennium Hall on Bole Road (Bole subcity, Woreda 3, Addis Ababa);

(b) 15 and 16 July: Accreditation Centre at the Conference Centre.

26. Non-accredited delegates seeking on-site accreditation will be required to present proof of credentials or letters of nomination, together with a passport or valid government-issued photo identification and to complete an on-site accreditation form. Upon verification and approval by the Protocol Accreditation Unit, delegates may proceed to the badging booth to be photographed.

27. As from 9 July, all official communications, including lists of delegations and Conference-related materials, should be faxed to the Protocol Accreditation Unit at the accreditation centres specified above. The fax numbers of the two locations will be made available and posted on the website of the Protocol and Liaison Service (www.un.int/protocol) by 26 June. Delegations may also obtain the fax number by contacting the Service in New York (1 212 963 7171).

28. Following past practice, Heads of State or Government, Vice-Presidents and Crown Princes or Princesses and their spouses will be provided with a VIP pass

without a photograph. Delegates at the level of Cabinet Minister and their spouses will be issued a VIP pass with a photograph.

29. Members of the security details of VIPs participating in the Conference will be registered and issued appropriate Conference passes by the United Nations Security and Safety Service (see para. 62).

30. Each delegation representing a Member State, as well as the Holy See, the Cook Islands, Niue, the State of Palestine, the European Union, the World Bank, the International Monetary Fund and the World Trade Organization, will be allocated two seats in the plenary hall of the Conference Centre.

31. Owing to security reasons and limited seating capacity, access to the plenary meetings in Conference Room 1 will require presentation, in addition to a Conference pass, of a colour-coded special access card. Secondary passes (two for each participating State) will also be issued for Conference Room 2. All access cards will be issued to delegations at the Protocol Accreditation Unit in Addis Ababa.

32. The office hours for the Protocol Accreditation Unit will be:

Millennium Hall:

9 and 10 July	9 a.m.-6 p.m.
11 July	9 a.m.-7 p.m.
12 July	8 a.m.-8 p.m.
13 and 14 July	8 a.m.-5 p.m.

United Nations Conference Centre:

15 July	9 a.m.-5 p.m.
16 July	9 a.m.-2.30 p.m.

List of delegations

33. To compile a list of participants, delegations of States, intergovernmental organizations and associate members of regional commissions, as well as specialized agencies and related organizations, are requested to submit a comprehensive list of the members of their respective delegations to the Conference, with the functional titles and designations of all the delegates, to the Protocol and Liaison Service in New York (room S-0201, fax: 1 212 963 1921) before 2 July and to the Protocol Accreditation Unit in Addis Ababa from 9 July (fax numbers to be provided at a later date; see para. 27). If the comprehensive list is not received before 9 July, the Service will use the information collected from the letters of credentials or nomination received.

Credentials

34. The credentials of representatives and the names of alternate representatives and advisers should be addressed to the Secretary-General of the United Nations and delivered by hand to the Office of Legal Affairs (Attn: Mateus Kowalski, room S-3633), if possible not less than one week before the date of the opening of the Conference. Copies of credentials can be faxed to 1 212 963 6430. All credentials

should also be copied to the Protocol and Liaison Service in New York (fax: 1 212 963 1921). In Addis Ababa, credentials should be sent to the Legal Office at the Conference with a copy to the Protocol Accreditation Unit (fax number to be provided at a later date). In accordance with the provisional rules of procedure, credentials shall be issued by the Head of State or Government or by the Minister for Foreign Affairs or, in the case of the European Union, by the President of the European Council or the President of the European Commission.

IX. Media arrangements and services

Live coverage

35. The Department of Public Information will provide live coverage of the Conference. On-site broadcasters can take broadcast-quality live feed in the media centre. Live and on-demand webcasts of the plenary meetings, round tables and press conferences, in English and the original language of the speaker, will be available at the United Nations Web TV website (http://webtv.un.org). Press releases, official documents, the daily *Journal* of the Conference, statements and other information material will be made available at www.un.org/ffd3 and www.un.org/sustainabledevelopment/ffd. The Conference will also be covered live on Twitter using the hashtags #FFD3 and #action2015. Participants are encouraged to share content on their own social media platforms using those hashtags.

Media accreditation

36. The deadline to apply for media accreditation is 30 June. National and foreign correspondents based in Ethiopia can obtain further information on the registration and accreditation process by contacting Sophia Denekew, Media Relations Section, Economic Commission for Africa, by telephone at 251 911 97696 or by e-mail at Denekews@uneca.org.

37. Journalists arriving from outside Ethiopia are required to complete the following steps:

(a) Submit an application to the United Nations accreditation system by completing the personal information form at www.un.org/en/media/accreditation/form/;

(b) Send a letter of assignment on the official letterhead of a media organization, signed by the publisher, editor-in-chief or assignment editor, indicating the name and the duration of assignment of the journalist who will cover the Conference (along with his or her contact information). The letter should be addressed to the Media Accreditation and Liaison Unit and sent, once signed and scanned (in PDF format), to malu@un.org, or faxed to 1 212 963 4642;

(c) Send a digital passport photo (in JPEG format), clearly indicating the name of the applicant, to malu@un.org.

38. Once the application has been approved, a confirmation will be sent to the e-mail address provided on the personal information form. A media pass may be collected in person at the Conference Accreditation Centre after providing a printout of the confirmation e-mail and two forms of official identification, including a valid passport.

39. A visa may be required to enter Ethiopia. Journalists are required to complete the forms available at www.un.org/en/media/accreditation/pdf/FFD3_media_forms.doc and to send the completed forms, along with a scanned image of their passport, to the host Government at haji.ibsa4@gmail.com and protocol@mfa.gov.et. All further questions regarding visas should be addressed to those e-mail addresses.

40. Members of the press corps accompanying Heads of State or Government or heads of delegation, as well as official photographers and videographers, should follow the steps above. The request for accreditation should be sent by the delegation's permanent mission to the United Nations. The deadline to apply for media accreditation is 30 June. Media accreditation guidelines and relevant updates can be found at www.un.org/en/media/accreditation/FFD3.shtml.

Press conferences

41. Daily press briefings by the spokesperson for the Conference will be held in the large briefing room to the left of the main entrance at times to be announced. The room will also be available for press conferences by delegations and United Nations organizations. Requests for press conferences should be directed to anholt@un.org. Such requests must be made in writing by a senior official of the delegation wishing to hold the press conference and should include the name(s) of the speaker(s), their title(s) and the subject to be discussed. Also to be included are the telephone number in Addis Ababa and e-mail address of the person to be contacted to confirm arrangements.

42. Press conferences may run no longer than 30 minutes. Attendance will be limited to accredited journalists. Exceptions will be made only for the press attaché and a limited number of other officials of the same delegation directly concerned with the press conference, as well as United Nations officials covering the press conferences. Additional details concerning the procedures will be issued by the Department of Public Information.

43. A daily schedule of press conferences will be posted in the media centre, in the *Journal* of the Conference and on the Conference website. A schedule will also be available at the media desk at the Conference Centre and will be sent to registered media organizations by e-mail.

Media facilities

44. A media centre for the use of all journalists accredited to cover the Conference will operate on the ground floor of the Conference Centre. A limited number of computer workstations with access to the Internet will be available, as will broadcast connections for radio and television journalists. The plenary meetings and other activities will be broadcast live into the media centre and on closed-circuit television monitors located throughout the Conference venue. Audiovisual and sound feeds of the plenary meetings, press conferences and other events will be provided to broadcasters live on request, free of charge. A small interview room will be available for media interviews. Please enquire at the media desk for information regarding availability.

45. A press kit containing background information relevant to the Conference will be available from the Department of Public Information in all official languages. It will be made available in the media centre and posted on the Conference website.

During the Conference, staff in the Office of the Spokesperson in Addis Ababa will be available to provide information to journalists on background and on the record.

46. A documents distribution counter in the media centre will provide journalists with all documents, as well as copies of daily press releases covering the main activities of the Conference. They will also be made available on the Conference website.

Access to the media by Governments and non-governmental organizations

47. To facilitate media contacts, delegations are invited to provide the Office of the Spokesperson with the name and telephone number in Addis Ababa of the person in the delegation whom journalists may contact to request interviews or other information. That information may be sent to the Office at anholt@un.org.

X. Participation of civil society and business sector representatives

48. Non-governmental organizations and business sector entities, including small and medium-sized enterprises from developing countries, are invited to participate in the deliberations of the Conference, as appropriate, in accordance with the rules of procedure.

Accreditation and registration to the Conference

49. Registration is open to all non-governmental organizations in consultative status with the Economic and Social Council and to all non-governmental organizations and business sector entities accredited to the Monterrey and Doha conferences or to their follow-up processes.

50. The period for non-governmental organizations and business sector entities that are not in consultative status with the Economic and Social Council or were not accredited to the Monterrey and Doha conferences or to their follow-up processes to apply to the General Assembly for accreditation closed on 31 May.

51. Every previously or newly accredited organization will have to subsequently register to seek access to the Conference venue. Online registration of non-governmental organizations is available through the United Nations Non-Governmental Liaison Service at www.unngls.org/index.php/ffd3-conference/registration until 23 June.

52. Registration of business sector entities is being coordinated by the Financing for Development Business Sector Steering Committee and is available at www.ffdbusinesscommittee.org/registration.html.

Participation in round tables

53. Each round table will be open to participation by up to six representatives of accredited civil society organizations and up to six representatives of accredited business sector entities. Further information is available at www.un.org/esa/ffd/ffd3/preparatory-process/civil-society-business-sector.html.

Participation in the Civil Society Organizations Global Forum and the International Business Forum

54. The Civil Society Organizations Global Forum will be held on 11 and12 July in Addis Ababa. It is being organized by the Addis Ababa Civil Society Organizations Coordination Group in cooperation with the Government of Ethiopia. Further information, including on how to register, is available at https://csoforffd.wordpress.com/.

55. The International Business Forum will be held on 14 July at the Hilton Hotel in Addis Ababa. It is being organized by the Financing for Development Business Sector Steering Committee. Further information, including on how to register, is available at www.ffdbusinesscommittee.org/international-business-forum.html.

XI. Side events

56. During the Conference, a series of special events, including briefings, seminars, workshops and panel discussions, on issues relating to financing for sustainable development will be organized by participating States, agencies of the United Nations system and accredited institutional and non-institutional stakeholders for the benefit of Conference participants.

57. Registration for the organization of side events closed on 31 May. A full list of side events will be available at http://webapps01.un.org/ffd3/sideevents/.

XII. Security

58. As from 13 July, access to the Conference Centre premises and the surrounding area will be strictly limited to persons properly accredited to the Conference by the United Nations.

59. Passes for all government delegations and other participants from intergovernmental organizations, United Nations entities, the media and representatives of non-governmental organizations and business sector entities will be issued at the Accreditation Centre at the Millennium Hall until 14 July and on the Commission premises on 15 and 16 July. The Conference security arrangements are set out below.

Security

60. The United Nations Security and Safety Service, in close cooperation with host country law enforcement agencies, will be responsible for the security of everyone on the Conference Centre premises. The host country and host city authorities will be responsible for all arrangements relating to security and movement outside the Conference Centre and the Accreditation Centre (located at the Millennium Hall), as is standard practice for official conferences.

61. The host country security authorities will provide protection to Heads of State or Government, as well as to a limited number of other government officials, through the assignment of protection detail personnel. Arrangements for such assignments, to be made with the Ministry of Foreign Affairs of Ethiopia, are to be initiated by the embassies of the relevant countries in Addis Ababa. In the case of

Heads of State or Government, the respective embassies should contact the Ministry if they have not already done so.

62. Delegations whose Head of State or Government is attending the Conference may wish to contact the Security Control Centre of the United Nations Security and Safety Service (tel: 251 115 445060; 251 115 516537; 251 115 512945; e-mail: SecurityECA@uneca.org), in particular with regard to the accreditation of and issuance of grounds passes to their national security details.

63. Questions should be directed to the Assistant Chief of Security and VIP Protection Coordinator for the Conference, Jaki Azmi (tel: 251 911 508209, e-mail: JAzmi@uneca.org), or the officer in charge of security for the Conference, Yaw Okai (251 911 508578, e-mail: okai@un.org).

Access to and within the Conference Centre during the Conference

64. Access to the Conference Centre during the Conference will be strictly restricted to those persons who are properly accredited and wearing a Conference grounds pass. To avoid last-minute difficulties, all Governments are requested to ensure the proper accreditation of their delegations and accompanying parties.

65. Within the Conference Centre, there will be certain further restrictions on movement, including the issuance of secondary passes for Conference Rooms 1 and 2. A restricted area has been designated that encompasses the VIP lounge and Executive Office floor on the second floor of the Conference Centre and the entire area of the Conference Centre premises, which will be controlled by the United Nations Security and Safety Service.

66. All deliveries must be completed between 4 and 6 a.m. and be scheduled and cleared by the United Nations Security and Safety Service and the Ethiopian police.

Access to the Conference Centre

67. Access to the Conference Centre will be as follows:

(a) Delegations and United Nations staff: entrance from the pedestrian gate into the Commission complex and entrance from the Conference Centre main gate leading to the Conference Centre;

(b) Representatives of non-governmental organizations and business sector entities and local staff: entrance from gate 2 into the Commission complex and entrance from the Conference Centre main gate leading to the Conference Centre;

(c) Media representatives: entrance from gate 2 into the Commission complex and entrance from the Conference Centre exhibition entrance leading to the Conference Centre;

(d) VVIP: entrance from gate 1 into the Commission complex and entrance from the Conference Centre main entrance leading to the Conference Centre;

(e) VIP: entrance from gate 3 into the Commission complex and entrance from the Conference Centre main gate leading to the Conference Centre.

Loss of grounds pass or personal items

68. Loss of a Conference grounds pass and/or any personal item at the Commission complex must be reported to the Accreditation Centre and/or the United Nations Security and Safety Service.

XIII. Transportation

69. Airport shuttle service to and from hotels will be provided by the host country.

70. Shuttle bus service will be provided between the Conference Centre, hotels and major side-event sites for the use of all United Nations staff and delegates to the Conference.

XIV. Other information

Climate

71. July is rainy with relatively cold weather (local temperatures will average between 12 and 18°C); a warm jacket or sweater is required. It is also recommended that participants pack appropriate shoes and coats.

Electricity

72. The electric supply is 220-240 volts, 50 cycles AC, accessible via 13-amp, two-pin (European) sockets.

Currency (Ethiopian birr)

73. Ethiopian currency is denominated in birr and cents. The exchange rate fluctuates. In April, the official exchange rate was $1 to Br 20.30.

Food and drink

74. Coffee was discovered in Ethiopia, in the region of Kaffa, and is widely served after meals and breaks. Ethiopia has a special coffee service ceremony.

75. The staple of every Ethiopian meal is injera, a spongy pancake-like bread. Injera is made from teff, an ancient grain believed to have originated in Ethiopia between 4,000 BC and 1,000 BC. It is the smallest grain in the world and is rich in calcium, phosphorous, iron, copper, aluminium, barium and thiamine. It is a good source of protein, amino acids, carbohydrates and fibre. It is a great gluten-free option.

Language

76. Ethiopia is a multi-ethnic State with some 83 languages and 200 dialects. Amharic is the working language, while Oromifa, Tigrigna and Guragina are widely spoken.

Visa requirements

77. It is advisable that delegates from countries in which Ethiopian embassies or consulates are present obtain Ethiopian visas before travelling. Visas cost $30 (or the equivalent in local currency) per person. Payment must be made in either United States dollars or in euros at the time of issuance. For media representatives, the cost of a visa is $40 or the equivalent in euros. Those who hold a diplomatic or service passport or a United Nations laissez-passer will be granted a visa free of charge.

Health

78. Given that Addis Ababa is situated at an altitude of 2,400 m, it is advisable to take precautionary measures to avoid any health problems that may occur as a result of the high altitude.

79. The United Nations Health Care Centre, located on the ground floor of the Conference Centre, can provide emergency medical services to participants and delegates attending the Conference. In case of a medical or dental emergency, please contact the Chief of the United Nations Health Care Centre, Dr. Grace Fombad (tel: 251 115 515828 or 517200; ext. 88888 or 448888) or the Commission ambulance (tel: 251 115 514202 or 515828). The Ministry of Health of Ethiopia will also set up a 24-hour medical centre at a location to be communicated at a later date.

Telephone communications

80. The country code for Ethiopia is 251.

81. Participants are encouraged to bring with them a dual-band mobile handset (900/1800 MHz). Ethio Telecom sells SIM cards with pre-charged airtime. The total package cost is as follows: Br 30 for a 2G SIM card with Br 15 of airtime; Br 60 for a 3G SIM card with Br 15 of airtime; and Br 300 for a 4G SIM with Br 15 of airtime. SIM cards are activated immediately upon purchase and are available for sale at the airport, the Conference Centre and most hotels.

Further information

82. Further information is available in the delegates handbook issued by the host Government (www.un.org/esa/ffd/ffd3/wp-content/uploads/sites/2/2015/05/Delegates-Handbook.pdf).